**Annual Meeting and Cancellation Policy**

 Please remember that payments should be made no later than (**DATE)**, or participants are subject to a 25% late registration fee. Payments not received within 60 days or more after the event are subject to a 25% late payment fee. In addition, all cancellations must be in writing (mailed or emailed) on or before (**DATE),** to receive a full refund. Cancellations after this date will be subject to a 25% administrative fee. No refunds or cancellations will be given **48 hours prior** to the event. Substitutions are welcome.

**5.2.5 Inactive Status**

A program may be placed on *Inactive* status and given 90 days to come into compliance by a vote of the Board of Directors or Executive Council for non-payment of fees, non-attendance at annual meetings, lack of continued accreditation, failure to maintain program standards or lack of graduates, or other lack of compliance according to Consortium governing documents.  After 90 days an *Inactive* program which has not come into compliance may be terminated by a majority vote of the Board of Directors. Two years of nonattendance (unless stipulated by external travel bans or restrictions preventing attendance) constitutes as egregious lack of concern for the board and the Consortium Policies and Procedures